

Contents of Vocab Help

Press F1 for more information about using help.



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Introducing Vocab for Windows



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What is Vocab ?

Capabilities

Vocab for Windows is an easy to use vocabulary testing application. You only have to write a word in two desired languages and let the computer generated a random query. Vocab includes many features like multiple choice, use of special characters, building of chapters, various print options etc. You can even tell the computer to speak to you if you have entered a word/expression correct or wrong.

For more information on creating a vocabulary file check out the Assistant in the help menu.

This application is also available in German. For more information on translated software contact **Dart Software**.

Disclaimer of Warranty

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Good data processing procedure dictates that any program be thoroughly tested with non-critical data before relying on it. The user must assume the entire risk of using the program. ANY LIABILITY OF THE SELLER WILL BE LIMITED EXCLUSIVELY TO PRODUCT REPLACEMENT OR REFUND OF PURCHASE PRICE.

Reference

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All mouse commands

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All keyboard commands

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An introduction

System requirements

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Included sample files

Basic English-German vocabulary

Files: Ed____1.vcw to Ed____7.vcw

Software service

If you have questions about prices, license agreements, update conditions, actual software and support please contact:

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Menus

Overwiev of all commands

[File](#)

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[Query](#)

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Symbolleiste

Fast access to often used commands

	New file Creates a new file		Delete Deletes the selected area
	Open file Opens an existing file		Multiple choice Toggles multiple choice on / off
	Save file Saves the current file		Chapter back
	Reload file Reloads the current file		Chapter forward
	Print Prints the current file on your printer		Start query
	Change view Changes the view between query and table		Stop query
	Cut Cuts the selected area into the clipboard		Define language Opens the dialog box Define language
	Copy Copies the selected area into the clipboard		Search Opens the dialog box Search
	Insert Inserts the contents of the clipboard		Help Context sensitive help

Mouse

All mouse commands



The mouse functions are defined by MS Windows standards.

Left button

Standard button

Middle button / Right button & Shift



Opens a edit popup menu

Right button

Opens the [KeyFind](#) window

Keyboard

All keyboard commands

The keyboard functions are defined by MS Windows standards.

File Menu

Command

New...

Creates an empty vocabulary file with one chapter

Open...

Opens a Vocab VCW [file](#).
Vocab 3.0 supports two file formats including the Vocab 2.2 file format.

Save

Saves your work on a data storage device. Using it for the first time it the same effect like "Save as..."

Save as...

Saves a file under a defined name

Reload

Reloads the current file

Printer settings...

Opens the Printer settings window . For more information about configuring your printer, refer to the related manuals.

Print...

Prints the current file on your printer.

Related topic: [Print](#)

Last files...

Opens the four last used files.

Execute...

Opens some standard windows applications.

File info...


Opens the File Information window.

Exit


Exits Vocab for Windows

Shortcut


Ctrl+N


 Icon for "New..."

Ctrl+O


 Icon for "Open..."

Ctrl+S

 Icon for "Save"

 Icon for "Reload"

Ctrl+P

 Icon for "Print..."

Ctrl+X

Edit Menu

Command

Undo

Undoes the last operation. Same as Undo command on the Edit menu.

Cut

Deletes table data and puts it on the Clipboard.

Copy

Copies table data onto the Clipboard.

Insert

Inserts Clipboard data.

Delete

Deletes the actual selection.

Define Vocabulary...

Opens the Define Vocabulary window

Related topic: [Define Vocabulary](#)

Swap languages

Swaps the languages.

Search for...

Searches for a string in the currently loaded vocabulary

Related topic: [Search](#)

Search next

Searches for the next match

Query Menu

Command

Start

Start a query with the current query settings


Stop

Exits a query session.


Shortcut

Alt+Bcksp


Shift+Del

 Icon for "Cut"


Ctrl+Insert

 Icon for "Copy"


Shift+Insert

 Icon for "Insert"


Delete

 Icon for "Delete"

Ctrl+E

 Icon for "Define Vocabulary..."


F3

 Icon for "Search for..."

Ctrl+F

Shortcut

Ctrl+B

 Icon for "Start"

Ctrl+I

 Icon for "Stop"

Query in...

Chooses the desired query language.

Multiple choice

Toggles multiple choice on/off.

Query settings...

Opens the dialog: [Query settings](#)

Ctrl+M



Icon for "Multiple choice"

View Menu

Command

Query

Changes the view to query.

Table

Changes the view to table.

Related topic: [Table](#)

Toolbar

Hides/shows the Toolbar.

Shortcut

Ctrl+Q



Icon for "Query"

Ctrl+T

Chapter Menu

Command	Shortcut
Edit... Opens the " <u>Edit chapter</u> " window.	Shift+F5
Delete Deletes the current chapter.	Shift+F6
Add... Adds a new chapter to your file.	
Go to... Goes to a defined chapter.	

Options Menu

Command	Shortcut
Settings... Opens the <u>Settings</u> window.	Shift+Ctrl+F5
KeyFind... Opens the <u>KeyFind</u> toolbox.	Ctrl+K

Help Menu

Command

Index

Shows the Vocab for Windows Help Index

Suchen...

Searches for a topic in Vocab Help

Assistant...

Opens the Assistant toolbar. The assistant gives your tips on building a vocabulary.

Help on Help

.

About Vocab...

Information about Vocab for Windows 3.0

Shortcut

F1



Icon for "Index"

Search

Options dialog

Search for

Enter here the string to search for.

Direction

Sets the search direction.

Up

Searches from the selection to the beginning of the table.

Down

Searches from the selection to the end of the table.

Match case

Searches only matches with the correct case.

Word only

Searches for a word only, not for words in words.

KSystem requirements

For Vocab 3.0

- 386DX Processor
- 4MB Memory (RAM)
- 1 MB Harddisk drive space
- VGA Video card
- Windows 3.x, 95, NT or higher

Recommended

- 486,Pentium
- SVGA Video card
- MPC compatible sound card

Trademarks:

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KeyFind

Description

Inserts 1 of 10 predefined text strings from a toolbar.

The keys can be freely defined in the [Settings dialog](#) . KeyFind is very useful for abbreviations and special characters.

The KeyFind toolbar is available in Table and Query mode by clicking with the right mouse button.

KLayout dialog



Dialog options

With this dialog you can set the layout settings of your print. With the &V &T &D characters you can insert the vocabulary title, time and date.

With the checkbox "First page only" you can select between all pages with title or only the first one.

With the "Numerate page" checkbox you can numerate all pages.

The button Reset resets all page borders.

κPrint dialog



Dialog options

With the Language1, Language2 checkboxes you can choose the language to be printed. If you select only one checkbox you will get a line drawn on the side of the corresponding word instead of a word.

Chapters:

Select here the chapters to be printed.

Random print

With this checkbox you can generate a random choice of words. Set the number of words in the drop-down box below.

Layout

Opens the [Layout dialog](#)

Define Vocabulary dialog



Dialog options

Here you can set the languages you wish to use. For example select one from the drop-down boxes below.

With the Font buttons you can set a specific font for each language

Note You can only see the specific fonts by printing your vocabulary.

Edit chapters dialog



Dialog options

Here you can add, modify or delete the chapters in your vocabulary.

Settings dialog



Dialog options

AutoSave

Saves your file automatically while you are working in the specified intervals.

Sound

Sets the volume of your sound output device.

Note This function requires a sound card. Vocab supports virtually any kind of sound card.

KeyFind

Sets the KeyFind buttons. The "Standard" button resets all buttons to the standard texts.

Query Settings dialog

With the "More..." button you set the advanced setting for your query.



Dialog options

Query

Second chance

If you use this option you can try several times your chance.

Sound

Enables / disables the sound option.

Automatic entry

As soon as you enter a word that has the same length as the correct word, your entry is checked.

Repeats after errors:

Specifies how many times you are asked for the same word/expression after you misspelled or didnt know the word.

Chapters:

Here you can choose the chapters to use in your next query. The choice of words in the chapters is completely random.

Number of words:

Select here how much words you desire to be asked for.

Time limit:

Specifies the time limit for each word/expression entry.

Query (advanced)

Tolerance

Insert here the words/characters/expressions that should be ignored during your query.

Use double expressions

Divides the words that are separated by the "!" character into two words with the same meaning.

e.g.: German: "Auto" English: "auto!car". if you use this option the word "Auto" will be asked twice. If you are using the multiple choice option the both words are required .

Ignore expressions in [] brackets

If you use this option you wont have to know whats in the brackets during a query.

Mark errors

With this option enabled you will see the repeated words/expressions that you didnt know the first time marked by a red cross.

Using the Assistant



The Assistant helps you building new vocabularies

To open the Assistant select Assistant... from the Help menu.

Icon	Function
	Stitches the Assistant toolbar onto the main window.
	Selects the previous instruction
	Selects the next instruction.



The «Topic» button opens the selected instruction.

VOCAB.INI

Is a file where all Vocab settings are saved.

File

All files are saved in the Vocab 3.0 file format.

ANSI

The Windows 3.x 8-Bit character set of the American National Standards Institute.

κQuery

Standard

The query is made completely random and if you enter the wrong translation you will be asked for the word/expression until you enter it correct. All query settings can be changed in the [Query settings dialog](#).

Multiple choice

If you select multiple choice from the Query Menu or from the toolbar you will get a multiple choice query. All query settings can be changed in the [Query settings dialog](#).

κTable

Description

In the Table view (main view) you can create or edit new vocabulary/chapters etc.

To enter a word/expression you only have to press a key. After you finished your entry press return and the selection will automatically jump to the next cell.

Note At the end of each chapter, after 200 words/expressions, a new chapter is built automatically.
